

## **Francis Atemo Maloba**

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### **International School Experience**

**2009 - Present**

**ISK (International School of Kenya)**

#### **Spanish Teacher**

- Developing unit plans for the topics of study for Spanish classes
- Teaching the four skills (reading, speaking, listening and writing) of the Spanish language curriculum
- Planning, preparing and presenting lessons that cater for the needs of the different ability range within their class
- Preparing and checking student work to facilitate positive student development
- Organizing the classroom and learning resources and creating displays to encourage a positive learning environment
- Meeting requirements for the assessment and recording of students' progress.
- Reporting students' progress to the parents
- Working with other teachers to plan and coordinate work

#### **Co-curricular Coordinator**

- Organizing, administering and preparing a calendar of activities and clubs each semester, including recruiting appropriate instructor
- Monitoring and recording student involvement, to ensure that all students are engaged in a broad range of co-curricular activities
- Preparing information packet that includes details of the activities for students.
- Preparing budgets and payment for the activities instructors
- Developing long-term vision for the Elementary co-curricular program

#### **Intercultural Program Coordinator**

- Liaising with the grade level teachers to ensure that the trips align with the curriculum
- Planning and preparing the overnight intercultural trips
- Preparing budgets and payment of the service providers
- Maintaining contact with the school while out on a field trip
- Liaising with people in the field to check security and identify nearest health centers

#### **Service Learning Coordinator**

- Identifying possible service learning projects for the different grade levels in the Elementary School
- Supporting the grade level teams with ideas on how to do their projects
- Reporting the progress of the different Service Learning projects to the parents

## **Professional Experience**

**2013 – present**

**Association of Teachers of Spanish – Kenya (ATS–K)**

President

**2005 – 2009**

**Blaze Entertainment Ltd (Nairobi – Kenya)**

Director

## **Education and other qualifications**

**2014 – present**

Certificate in International Education (Elementary) to be completed June 2015

Master's in International Education (Elementary) to be completed June 2016

**The College of New Jersey – USA**

**July 2013**

Classroom Assessment Strategies Course

**Principal's Training Center – Miami, USA**

**July 2012**

Spanish Teacher Training Course

**Instituto Cervantes – Malaga, Spain**

**July 2011**

Children's right to respect in a multicultural society

**Initiatives of Change – Caux, Switzerland**

**March 2010**

Teaching Knowledge Test for English for Speakers of Other Languages (ESOL)

**University of Cambridge**

**2004 – 2008**

Bachelor of Science (Foods, Nutrition and Dietetics)

**Kenyatta University – Nairobi, Kenya**

## **Civic Involvement**

**2005-2006**

**Peer Educator Supervisor (HIV/AIDS awareness) I Choose Life-Africa**

- Led group of campus-based peer educators-facilitated discussions, organized group activities and outings

**June 2006**

**Youth Empowerment Strategy Scheme**

## FRANCIS ATEMO MALOBA CURRICULUM VITAE

- As part of organizing committee, mobilized groups of local people in neighborhood cleanup campaign

### **Skills**

- Excellent people and communication skills
- Team player with leadership experience
- Confident and achievement oriented

### **Languages**

**1. Swahili** national language

**2. English** national language

**3. Spanish** fluent

2010 Higher Level Diploma for Spanish as a Foreign Language (DELE C2)

**4. French** – Intermediate

### **References:**

1. Patricia Salleh Matta  
Elementary Principal  
International School of Kenya  
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